

Community Services

Capital News: Volunteer Centre Column 2013 September 26

Give yourself a learning break with course on managing volunteers

Does becoming a manager of volunteers appeal to you? Are you interested in improving or greatly expanding your volunteer network?

If you said yes to either of these questions, you are a candidate for the Overview of Volunteer Management course.

Learn more about recruiting, screening and engaging volunteers while managing risk. Sharpen your interpersonal communication skills for daily interactions. Think about budgets and evaluating your program, to name a few of the topics.

Did you know that there is such a thing as [The Canadian Code of Volunteer Involvement](#)? Volunteer Canada has prepared standards for organizations to use when working with volunteers.

Are you familiar with the [National Occupational Standards: For Managers of Volunteer Resources](#)? Prepared by the HR Council for the Nonprofit Sector, this publication focuses on the job description for managing volunteers.

Can you name the 10 steps to screening volunteers that are recommended by Volunteer Canada? Knowing these steps can help you avoid the need to fire a volunteer.

Do you find that the types of volunteer positions that you want to fill are not the kinds of things people want to do? Trends found in [Bridging the Gap](#) research by Volunteer Canada can help you solve this problem.

The Overview of Volunteer Management training gives you these materials and helps you understand how to use them effectively.

It is practical and hands on so that you can plan, oversee and evaluate any size of volunteer program at any stage of development.

Learn from managers active in the field and broaden your network of people who can offer ongoing support.

The four-day training will run Mondays and Tuesdays, October 28, 29 and November 4, 5, 2013 from 9:00 am to 4:00 pm. The cost is \$199.

You can [register](#) at www.kcr.ca through Community Services, workshops and training.

Dawn Wilkinson manages the Community Information and Volunteer Centre at Kelowna Community Resources. Go to kcr.ca and click on Volunteer Opportunities Search to create your volunteer profile. View all the Volunteer Centre columns at: kcr.ca/volunteercolumn. Contact 250-763-8008 ext 24 or informkelowna@kcr.ca.